

BELGRADE CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
February 18, 2014
7:00 P.M.

Mayor Russell C. Nelson called the meeting to order. Mayor and Council Members present were: Russell C. Nelson, Brad Cooper, Anne Koentopp, Ken Smith, Kristine Menicucci, Mark Criner. Others in attendance were: City Manager Ted Barkley, City Attorney Rick Ramler, Finance Director Wernikowski, Fire Chief Ron Lindroth, David Magistrelli, Theresa DaSilva, Morgan Scarr, Sue Caldwell, Shelley Morrow, Teresa Flanagan, Michael Tucker, Henry Parsons, Angie Parsons, and Ed Roe

Council Member Criner made a motion to excuse Council Member Youngberg

Council Member Cooper seconded the motion

All voted aye, motion carried unanimously

APPROVE MINUTES OF THE FEBRUARY 3, 2014 COUNCIL MEETING

Council Member Cooper made a motion to approve the minutes of February 3, 2014 Council Meeting

Council Member Smith seconded the motion.

All voted aye, motion carried unanimously

PUBLIC FORUM

Dave Magistrelli and Teresa DaSilva from Habitat for Humanity came before the City Council to solicit support for their fundraiser, Playhouses on Parade, in conjunction with the Belgrade School System to raise funds for the Belgrade Schools.

Teresa DaSilva further explained the fundraising program and asked for support of the program. Teresa DaSilva had tickets available for sale for the raffle to win a playhouse.

REPORTS

Mayor Nelson stated he had attended the Central Valley Fire District Meeting on February 11, 2014 on behalf of the City Council.

City Attorney Ramler stated he had nothing to report.

City Manager Barkley stated that he is celebrating his one-week anniversary as City Manager for the City of Belgrade. He is in the process of meeting with key partners in the City, and all of the Council Members and Department Heads individually to get a preliminary sense of what the priorities are in terms of issues.

Some of the priorities identified to date include:

- Updating personnel rules and regulations
- Develop a code of ethics
- The relationship with the airport
- The future of fire services, and the partnership with the fire district
- Future water supply
- Economic development
- The revolving loan fund administered by the City
- Sidewalks and walkability
- Safe routes to schools
- Street and Utility infrastructure
- Fiscal capacity and sustainability
- Website improvements
- The impact of the bypass and the new interchange
- Staff development
- Regular staff meetings
- Downtown revitalization

DISCUSSION AGENDA

AUDIT REPORT BY MORGAN SCARR, CPA OF AMATICS CPA GROUP –
Morgan Scarr, CPA of the Amatics Group presented the audit report. Ms. Scarr explained that the audit was clean and had with only a few corrections that would be corrected before the next year's audit.

Mayor Nelson called for any public comment. Hearing none, public comment was closed.

Council Member Cooper made a motion to accept the audit report presented by Amatics CPA Group.

Council Member Menicucci seconded the motion.

All voted aye, motion carried unanimously.

CENTRAL VALLEY FIRE DEPARTMENT YEAR-END REPORT BY FIRE CHIEF RON LINDROTH – Fire Chief Lindroth presented a statistical report on the recent six months of improvements for Central Valley Fire District.

REQUEST FROM CENTRAL VALLEY FIRE DEPARTMENT TO USE THE COUNCIL CHAMBERS FOR MEETINGS – Mayor Nelson stated the Fire Board Meeting is currently held at the Fire Training Center. The Fire Training Center is not appropriately equipped for board meetings and when the Fire Board Meetings go long, then the trainings are delayed. Therefore, they are asking for use of the Council Chambers for Fire Board Meetings.

Council Member Koentopp made a motion to accept the request from Central Valley Fire to use the Council Chamber for meetings.

Council Member Criner seconded the motion.

City Manager Barkley stated that an administrative calendar would be set up for coordination of City oriented meetings and meetings that take place in City facilities.

All voted aye, motion carried unanimously.

Mayor Nelson directed Fire Chief Lindroth to coordinate with City Manager Barkley and Administrative Secretary Crow for use of the Council Chambers.

CLEANING OF HOFFMAN - WEAVER DITCH – City Manager Barkley stated that included in the council packets are a letter and maps outlining cleaning of the ditch this year.

After further discussion, it was determined that the City may need to remove and replace the debris catchers in the culverts of the ditch.

City Manager Barkley stated he would follow up with Sherwin Leep, find out what additional communication the ditch company may be planning, and perhaps offer the City's support for better public relations, which may include a press release or the purchase of an advertisement in the newspaper.

CONSENT AGENDA

CTEP GRANT AGREEMENT – City Manager Barkley stated this is a Community Transportation Enhancement Program, which includes federal funds administered by the Montana Department of Transportation. It includes 4,400 lineal feet of concrete sidewalk and 25 ADA access ramps. The local match is \$34,469 of a \$256,847 project. It is an excellent way to meet some safety and transportation needs and he recommend that the Council consider a motion authorizing the Mayor to sign the CTEP agreement for this project. The local match will be provided in the next annual budget, and the project will be built in the next fiscal year.

City Manager Barkley stated that the application and the identification of the project came before the Council some time ago. A public process that included consultation with the Park Board and the School District determined which of these segments would be priorities.

Council Member Koentopp made a motion to authorize the Mayor to sign the CTEP grant agreement.

Council Member Menicucci seconded the motion

All voted aye, motion carried unanimously

BANKING RESOLUTION NO. 2014-2 – Finance Director Wernikowski stated this resolution would add City Manager Barkley to the city bank account so that he can sign checks.

The Council expressed interest in investigating other banking services.

Council Member Criner made a motion to approve the Banking Resolution 2014-2

Council Member Koentopp seconded the motion

All voted aye, motion carried unanimously

APPROVE WARRANTS PAYABLE JANUARY 2014

Council Member Cooper made a motion to approve warrants payable for January 2014

Council Member Criner seconded the motion to approve warrants payable

All voted aye, motion carried unanimously

FOR YOUR INFORMATION

Council Member Criner had no new information to report.

Council Member Menicucci stated that at the Library, there is a wonderful display from the Bozeman Camera Club and some of the artwork is for sale. The exhibit at library will end the beginning March

Council Member Smith had no new information to report.

Council Member Koentopp stated she would like to reiterate on the “Curbside Chat” for Strong Towns. She encouraged all of the Council to go. She stated that this was a good opportunity for the City.

City Manager Barkley stated the advance material they sent out was intriguing in terms of a framework for building a strong town and he planned to attend both sessions.

Council Member Criner asked if there was a need to advertise the possibility of a quorum.

Finance Director Wernikowski stated that if there is the possibility of a quorum the public should be notified.

City Attorney Ramler stated that even though it might not be required, there is no harm in providing public notice of a possible quorum.

City Manager Barkley stated it would be good to notice the public of a quorum especially if it ends up with policy discussion that affects future actions of the Council. He indicated that the notice would be posted.

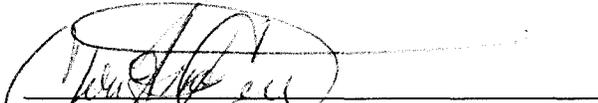
Council Member Cooper stated he had no new information to report.

ADJOURN

Council Member Criner made a motion to adjourn the meeting at 8:30 PM



Russell C. Nelson, Mayor



Christina Crow,
Administrative Secretary