

BELGRADE CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
October 19, 2015
7:00 PM

Mayor Russell Nelson called the meeting to order. Council Members in attendance were: Brad Cooper, Anne Koentopp, Ken Smith, Kristine Menicucci, Mark Criner and John Youngberg. Others in attendance were: City Manager Ted Barkley, City Attorney Jordan Ramler, Finance Director Diane Eagleson, Sue Docken, Matt Semple, Mark Maierle and Michael Tucker.

City Manager Barkley requested the Council add an item to the Agenda, a proposed Resolution giving authorization to apply for a grant to help fund the upcoming water and wastewater study. Barkley noted that this was not a significant policy issue, but was an administrative item.

Council agreed to add the item to the Discussion Agenda.

APPROVED MINUTES OF THE October 5, 2015 MEETING

Council Member Youngberg moved to approve the minutes of the October 5, 2015 meeting. Council Member Menicucci seconded the motion. All voted aye, motion carried unanimously.

PUBLIC FORUM

Mayor Nelson called for public comment.

Sue Docken, residing at 810 Oakwood, stated she has been a resident since 1975. She stated her desire to see the Council authorize the implementation of a Fall Cleanup Day, similar to the Spring Cleanup day.

General discussion followed regarding the history of having a Cleanup Day in the Fall. City Manager Barkley noted that this was not currently included in the budget, but he suggested this be discussed during the upcoming Council retreat along with other issues related to weed control. Council requested that Barkley make inquiries to see if the trash company would consider allowing the community to dump for free, similar to what other area towns have provided.

Mayor Nelson called for public comment 2 more times. There being none, the public forum was closed.

REPORTS

Mayor Nelson read a Proclamation declaring November 1, 2015 as Extra Mile Day.

Mayor Nelson requested that anyone who would like to suggest someone who does go the extra mile to please email him the information for their name to be submitted.

City Attorney Ramler had nothing to report.

City Manager Barkley reported on successfully conducting interviews for openings in the Belgrade police force this week. He hoped to make an employment offer by the end of the week.

Barkley reported that the Staff is convening a Sign Committee now that the Belgrade Interchange is being used and traffic flows are being observed. Recommendations will be brought before the Council for review.

Barkley reported that the Request for Proposals (RFP) for water/waste water studies will be going out soon. Many studies are needed for the next phases of growth in Belgrade including an impact fee study, development of a capital improvement plan, and Parks improvements, to name a few. Barkley noted we will start early work on the main street redevelopment plan in the Spring. At the first meeting in November, Barkley also expected to present the proposed contract with MSU's Community Design Center (CDC) for the conception work in regard to future Library expansion possibilities.

Barkley reported plans to have all the carpets cleaned in City Hall.

Barkley reported that several City staff members had attended the Montana League of Cities and Towns (MLCT) conference last week with many timely topics being covered. The upcoming need for separate storm sewers was also reviewed, which will affect Belgrade down the road. Safety compliance and an inventory of revenue sources were also reviewed.

Barkley reported on the Government Day curriculum for the Building Belgrade training session last week with Council Members Menicucci and Youngberg attending, along with Mayor Nelson joining into the sessions. County Commissioner Skinner and County Administrator Jim Doar also joined in and provided great information and how Belgrade relates to the County.

Barkley reported his intent to work on personnel rules and regulations at his home in order to allow better concentration on the project and to reduce interruption. He would be available by phone if needed on those days.

Barkley confirmed his plan to contact Republic Waste Services to follow-up on options for a Fall Cleanup Day. Perhaps it could be part of an improved public relations program.

DISCUSSION AGENDA

Consider Proposed Resolution 2015-12 Authorizing the Submission of a Preliminary Engineering Grant Application to the Treasure State Endowment Program (TSEP)

Barkley reviewed the request to approve applying for the grant funds. He reviewed the requirement of \$15,000 in matching funds, for a water and wastewater system study that will probably cost approximately \$100,000.

ACTION: Council Member Menicucci moved to approve Resolution 2015-12 authorizing the City Manager to submit a Preliminary Engineering Grant Application to the Treasure State Endowment Program (TSEP). Council Member Criner seconded the motion. Motion carried unanimously.

Consider Setting Annual Joint Meeting with Central Valley Fire District (CVFD) for November 16th at 6:00pm

City Manager Barkley reviewed the current agreement which provided for an annual joint meeting at least one time each year during the month of November. November 16th was tentatively approved by the CVFD at 6:00pm. The regularly scheduled Council meeting would also take place at 7:00pm that same evening. Fire Chief Lindroth and City Manager Barkley both suggested forming a small committee to work on long term planning. They hoped the committee would include a member of each board along with the City Manager and Fire Chief.

ACTION: Council Member Youngberg moved to set the Annual Joint Meeting with Central Valley Fire District on Monday, November 16, 2015, at 6:00pm. Council Member Koentopp seconded the motion. All voted aye, motion carried unanimously.

General discussion followed about the feeling of the council about the City's options in regard to Fire Protection Service and what is required of cities our size. Barkley noted that City Attorney Rick Ramler had done some research on the requirements and legislative changes may need to be requested by us and other cities in our size range. Our current relationship with CVFD is working well. If we can explore possible models and build a framework now, then when the population requires the 1st Class City designation, Belgrade will be more prepared.

Consider proposed changes to the Designated Urban Highway System in Belgrade

City Manager Barkley reviewed maps showing the current urban routes and the newly proposed urban routes. As Barkley reviewed the differences, he noted that this plan has to be approved by the Federal Highway Department and Montana Department of Transportation (MDT). Council's approval would also be needed for this to move forward. The Airport is in favor of this plan. It adds 0.15 miles to the city.

ACTION: Council Member Youngberg moved to authorize the City Manager to request the adjustments to the Urban System routes as stated. Council Member Menicucci seconded the motion. All voted aye, motion carried unanimously.

CONSENT AGENDA

Warrants Payable for September 2015

ACTION: Council Member Cooper moved to approve Warrants Payable for September 2015. Council Member Smith seconded the motion. All voted aye, motion carried unanimously.

FOR YOUR INFORMATION

Council Member Cooper inquired about the sign review. He also requested a review of having a stop sign installed at Minnesota and Madison due to increased traffic.

Council Member Koentopp had nothing to report.

Council Member Smith asked about 2 stop signs on Northern Pacific, and inquired if this was needed. Barkley noted this would be reviewed. As drivers learn the new pattern, truck traffic should improve and reduce.

Council Member Menicucci reporting attending the MLCT conference, she felt it was very informative and recommended other council members attend the next conference.

Council Member Criner reported on attending the Fire Board meeting where water lines between Belgrade and Four Corners were discussed. Barkley noted this would be part of a study for future growth within our planning donut. Barkley noted the need for planning toward where we want to grow and in what direction. Our planning radius naturally ends at Cameron Bridge at this time.

Council Member Youngberg reported that he had noted concerns about the amount of garage/yard sale signs that had to be picked up during the cleanup efforts before Fall Festival. There were quite a lot of them blowing around. Perhaps this ordinance could be reposted or citizens reminded. Barkley noted this was the kind of message we would be able to communicate to city residents if we go to a full page water bill format.

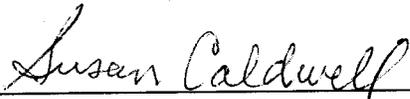
Mayor Nelson noted that the weeds near the south end as you go to Bozeman had become overgrown. Barkley noted this would be part of the conversation tomorrow in the meeting with MDT.

ADJOURN

Council Member Criner moved to adjourn the meeting at 8:10 p.m.



Kristine Menicucci, Deputy Mayor



Susan Caldwell, City Clerk