

BELGRADE CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
November 2, 2015
7:00 PM

Deputy Mayor Kristine Menicucci called the meeting to order. Council Members in attendance were: Anne Koentopp, Ken Smith, Mark Criner and John Youngberg. Others in attendance were: City Manager Ted Barkley, City Attorney Rick Ramler, Finance Director Diane Eagleson, Planning Director Jason Karp, Library Director Gale Bacon, Dave Smith and Michael Tucker.

Council Member Criner moved to excuse Council Member Cooper and Mayor Nelson from the meeting. Council Member Smith seconded the motion. All voted aye, motion carried unanimously.

APPROVED MINUTES OF THE October 19, 2015 MEETING

Council Member Youngberg moved to approve the minutes of the October 19, 2015 meeting. Council Member Smith seconded the motion. All voted aye, motion carried unanimously.

PUBLIC FORUM

Deputy Mayor Menicucci called 3 times for public comment. There being none, the public forum was closed.

REPORTS

Deputy Mayor Menicucci had nothing to report.

City Attorney Ramler had nothing to report.

City Manager Barkley reported that Morrison Maeirle Engineering group is being recognized by the American Council of Engineering Companies and will be receiving a national award for their work on the Belgrade Interchange. The award banquet will be held on Wednesday evening in Helena and all Council members were invited. Council Member Youngberg said he would be in Helena that day and he may attend.

Barkley discussed plans to add a Fall Cleanup Program. He reported contacting Republic Services and opening the conversation. He plans to bring ideas back for Council's consideration for implantation by Fall of 2016. There is both expense and benefit involved for the City in general and the program could possibly be funded through the street maintenance fees.

Barkley reported that the Big Sky Trust fund status. Bacterin's application had a very positive meeting last week.

Barkley reported on working with Bill Brownell and Gallatin County on the request for adjusting our Urban Road System which is well underway and should show up on their next Agenda.

Barkley reported meeting with Montana Department of Transportation (MDT) last week, including a discussion about weeds on the state right-of-way. They indicated that some cutting had been done, but the project is not closed out. They plan to weed and seed at closeout and they agreed to follow up on the weed issue.

DISCUSSION AGENDA

Consider Agreement for Services with MSU Community Design Center (CDC) in regard to future expansion planning for the Belgrade Community Library

City Manager Barkley reviewed the proposed Agreement terms as a three way agreement between the City, the Belgrade Library and the CDC. The City is the fiscal agent for the Library so this is structured in such a way as shown in the Agreement. The City Manager recommended approval of this Agreement. The costs are eligible for payment out of the City's planning fee budget.

Barkley reviewed the scope of services offered by the CDC in looking at various alternatives for future expansion potentials related to the Library. Conceptual plans will act as a cornerstone for fund raising efforts and further development of the ideas produced. The CDC develops the concepts only. It serves the purpose of starting the creative process.

ACTION: Council Member Koentopp moved to authorize the City Manager to sign an Agreement for Services with MSU/CDC in regard to the Belgrade Community Library future expansion planning in an amount up to \$6,000. Council Member Criner seconded the motion. AYE votes: Criner, Smith, Koentopp; NAY votes: Youngberg. Motion carried 3 to 1.

Consider Devries' Request to use City Hydrant for Fire Protection of a County Minor Subdivision

City Planning Director Karp reviewed the request and noted subdivision fire regulations requiring a water supply within 5,000 feet. The City hydrant is within 1,300 feet. This type of request has been approved in the past. Any future buildings developed on these properties will have to comply with the fire code requiring sprinkled systems. The applicants are already anticipating this property being annexed at some future time. The applicant was not present.

Discussion followed regarding other instances where this was allowed. This project does not represent any impact because there are no planned buildings. If the owner builds anything, then they would be required to annex into the City due to fire protection needs and need for a hydrant. Council inquired about requiring annexation with this request since the land is contiguous to the City. It was pointed out that if the City annexes, water and sewer service

would need to be provided and the owner would have to pay for connections. DeVries is not requesting annexation because they are not developing the property at this time, they are only splitting the lot since Rock Road already passes through the property.

ACTION: Council Member Koentopp moved to approve allowing the proposed DeVries Minor Subdivision to utilize the City of Belgrade fire hydrant at Yukon Lane and Alaska Frontage Road as a fire protection water supply subject to the stipulation that the current or future owner waives the right-to-protest future annexation into the City of Belgrade. Council Member Smith seconded the motion. AYE votes: Koentopp, Smith; NAY votes: Youngberg, Criner; Deputy Mayor Menicucci voted AYE, breaking the tie vote. Motion carried 3 to 2.

General discussion followed regarding future endeavors by City Planning to address our approach to various business owners regarding annexation and fire protection. Using the fire pond in Floss Flats as an example, Barkley noted it could be of great benefit to business owners in relation to fire insurance ratings. Barkley also noted that efforts were underway to hire a new Fire Marshall which would also assist in this endeavor.

Consider and Discuss proposed Cell Phone Allowance Policy

City Manager Barkley reviewed the need for a policy covering provisions for cell phone allowances for some City staff. If an employee does not want to use their own personal cell phone for City business, they may be issued a City-owned cell phone. The policy helps everyone understand the allowance and the expectations of the City. Barkley invited the Council's input on the proposed policy. A final draft will be brought back for Council's review.

Council agreed that this policy was needed and Barkley should move ahead with implementing it. They also requested an estimated cost involved and number of employees that would be eligible for the allowance.

CONSENT AGENDA

Payroll for October 2015

ACTION: Council Member Youngberg moved to approve Payroll for October 2015. Council Member Smith seconded the motion. All voted aye, motion carried unanimously.

Pledged Securities for period ending September 30, 2015

ACTION: Council Member Koentopp moved to approve Pledged Securities for the period ending September 30, 2015. Council Member Criner seconded the motion. All voted aye, motion carried unanimously.

AP Warrants scheduled to be Voided

ACTION: Council Member Koentopp moved to approve AP Warrants scheduled to be voided. Council Member Youngberg seconded the motion. All voted aye, motion carried unanimously.

FOR YOUR INFORMATION

Council Member Koentopp had nothing to report.

Council Member Smith noted his concern that on the road where you enter from the Senior Center going north there is no speed limit sign for quite some distance so people want to go 70mph.

Council Member Criner asked about who is responsible for patrolling the new roads. It was confirmed that it should be the County. Criner noticed that people are speeding very often and passing on the left as well. He felt the speed limits are confusing. He wanted to note his desire to see a higher speed limit which is currently posted as 35mph. Criner also noted that Frontage Road will be continuing at the 50mph speed limit between Belgrade and Bozeman.

Council Member Youngberg had nothing to report.

ADJOURN

Council Member Criner moved to adjourn the meeting at 8:05 p.m.



Russell C. Nelson, Mayor


Susan Caldwell, City Clerk