

PARKS & RECREATION BOARD
MEETING MINUTES
September 10th, 2013
7:00 P.M.

Chair Anne Koentopp called the meeting to order. Park and Recreation Board Members in attendance were Anne Koentopp, Dote Peterson, Blaine Pederson, and Josh Saitta. Others in attendance were Public Works Director Steve Klotz.

PUBLIC FORUM – No members of the public were present. No public forum was held.

DISCUSSION

Discussion of Adopt a Park - Chair Koentopp motioned to table the Adopt a Park discussion until next meeting since Board Member Peterson and Public Works Director Klotz were not present.

Tennis Courts – Board Member Blaine Pederson reported at the last Belgrade Sports Complex meeting the plans are going to be finalized the first week of September. The bids will go out two weeks after the plans are finalized. We should have a contractor before the end of the month. They will have the subsurface down before the snow. They are not sure about having the actual surface down because you need a certain temperature for a certain number of days for a good surface. When construction starts, they will start with a fence that needs to go all the way around. They estimate 45 days until the subsurface and asphalt approximately November 1, 2013 for that stage to be complete. The Athletic Director from the High School, Rick Phillips, stated they are still up in the air whether they are going to start with a JV program or if they are going to jump right into varsity. He is going to gauge what they have for interest, see what there might be for kids coming out, and base the coaching off that. They might coop with Manhattan for the beginning of the season if they cannot get the top surface down in time and use their courts.

Chair Koentopp stated we were talking at the City Council meeting that the soccer fields are not doing well over there. There was supposed to be money left over after the Saddle Peak School was built to finish the concession stand and bathrooms, which would help with the tennis courts too. They had to use money for the ditch riders and all the contention they had and legal fees. They had more expenses at the school. The school came in over budget rather than under budget and they had to make up the difference. There is no money left. The soccer people were not happy. Luckily, the City is doing what we said we would do, which is provide water. They are going to bring some specialists out to help solve the issues.

Board Member Saitta stated that on the field where they did not put sod on was rocky to begin with.

Board Member Pederson stated that the nonprofit organization, Young Guns, is looking to develop a baseball field closest to the parking lot. There is talk of putting in a flagpole. Apparently, Joe Billion will donate money to put in the flagpole and flags.

Chair Koentopp stated that the flag and flagpole cannot be lighted in any way, but they would raise and lower the flag for every game. I thought that the soccer fields would get a great start and then put the concession stand in, but we have a few hiccups along the way. I think that our tennis courts are covered. The donor is going to take care of them.

Board Member Pederson stated that depending on where the bid comes in we still may get six courts instead of just five because having six would make tournaments much smoother. It just depends on where the bid comes in. The donor has a set amount she wishes to donate so it is dependent on what it all will cost.

Board Member Saitta asked do you know if there will be landscaping surrounding the courts.

Board Member Pederson stated that the irrigation is stubbed and there will be grass around the courts.

Board Member Saitta asked what kind of fencing would be installed.

Chair Koentopp stated it would be a 10-foot fence around the tennis courts. They were talking about moving the north end a little further out so there will be more room to keep the balls in the court. I think that it is coming along. We no longer have any more say in it. They are working with the engineer.

Board Member Saitta asked if they are going to put in a practice wall.

Chair Koentopp stated there is a practice wall at the old tennis courts and they could put that up.

Landscape Design Opportunity for Clarkin Park and Welcome to Belgrade Sign – Chair Koentopp asked if we could have the Belgrade News design an ad for the paper on Friday.

Public Works Director Klotz stated that they could place an ad. Board Member Saitta asked if there is a PDF or a copy of it on the City website.

Chair Koentopp stated that the City could put it up on the website, run an ad in Friday's Belgrade News, and take flyers out to the previously discussed locations. Design submissions are due at the end of October.

Fall Festival September 14, 2013 – Chair Koentopp asked if there is anything that the Park Board needs to work on for the Fall Festival.

Public Works Director Klotz stated that Splash Park is off. It will continue to run on weekends until the weather no longer permits.

Discussion and Update on Progress at Kathy Hollensteiner Park – Chair Koentopp asked how Kathy Hollensteiner Park is progressing.

Public Works Director Klotz stated he is meeting with the boulder people at the site. Mr. Hollensteiner has given them \$12,500 for half down. The boulder should be completed at the end of October.

Chair Koentopp asked if the Public Works crew would install the sidewalks.

Public Works Director Klotz stated that after Fall Festival they slow down and will work on the sidewalks.

Chair Koentopp stated we need some exposure in the newspaper for the climbing boulder.

Public Works Director Klotz stated he is working with Mr. Hollensteiner on sign design.

Discussion and update on progress of Grant Writer, Melissa Lewis – Public Works Director Klotz stated we are likely to get the grant. We are most likely to receive the project that connects all of the parks. That grant is \$323,000. The City will have to come up with 13% match. We came up with wording that shows off all the points they want. Ms. Lewis took some pictures and put pictures in from other communities. It does link all of the parks together. She did a good job. In the preliminary budget I put together, we had to put in 10% and 8% for preliminary engineering and construction. It would be either an eight-foot paved path or five-foot sidewalk. It has to be an alternative to vehicular transportation. That includes ADA design with ramps and walkways to many different areas in town. The other grant is for safe intersections. It would be about \$55,000 per intersection.

Chair Koentopp asked if this is all coming from Transportation Alternative Program.

Public Works Director Klotz stated yes, which takes the place of CTEP.

Chair Koentopp asked if this is a one-time shot.

Public Works Director Klotz stated that CTEP is going into one pot called Transportation Alternatives. CTEP is expiring at the end of the next federal fiscal year. We have about \$240,000 in the account that we have to spend by the end of the next fiscal year or we lose it.

Chair Koentopp asked if he meant the City of Belgrade, not just Parks.

Public Works Director Klotz stated that it is the City's money designated for the City. We have \$130,000 that we will lose if we do not have a project by the end of this month. I will send the application in tomorrow for the entire \$240,000, which will be a \$24,000 match that the City will have to come up with. We will put sidewalks all the way down Jackrabbit along Clarkin Park down to Broadway in front of Lee and Dad's. There is one piece of sidewalk on Yellowstone Street that connects Oregon Street to the Las Campanas subdivision. A sidewalk on Spooner across from the Sports Complex connecting the houses to the Bandit Field where there is no sidewalk we would put sidewalk in there and sidewalk on Hoffman where the High School stops down to Cameron Street.

Chair Koentopp stated that sidewalk is very nice, and then it stops and then you have kids out in the middle of the street with a lot of traffic.

Public Works Director Klotz stated that another project puts sidewalks down to the Senior Center across the Senior Center paved trail through Lions Park and stops at the Sports Complex.

Board Member Saitta asked which side of the street the sidewalk would be.

Public Works Director Klotz stated it would be on the west side of the street, wherever there is no sidewalk by the school.

Board Member Pederson asked if the Jackrabbit sidewalk would connect with what is already there, is it going to be on both sides of the street.

Public Works Director Klotz stated that on the west side, Town Pump is responsible for installing sidewalk. They own the entire property so when they built the convenience store they should have built sidewalk around the property.

Chair Koentopp stated that Town Pump was granted a variance because they did not know what they were going to build at that time.

Public Works Director Klotz stated that it is cost prohibitive. It is difficult to put that expense on one business when there will be more building. It is hundreds of thousands of dollars for the sidewalk.

Board Member Saitta asked if they brought the sidewalk out to the corner of Jackrabbit.

Public Works Director Klotz stated we had them bring it out to the corner and go past the Town Pump were they did not have sidewalk before. We gained a little extra there.

OLD BUSINESS

No old business

FOR YOUR INFORMATION

Next meeting is October 8, 2013.

Meeting adjourned at 7:39 PM



Steve Klotz,
Public Works Director