

**PARKS AND RECREATION
BOARD MEETING MINUTES**

November 12, 2013

7:00 P.M.

Chair Anne Koentopp called the meeting to order. Parks and Recreation Board Members in attendance were Anne Koentopp, Josh Saitta, Blaine Pederson and Public Works Director Steve Klotz.

Chair Koentopp asked for any additions or corrections to the August, September, and October Minutes. Board Member Peterson motioned to approve the August, September, and October 2013 Minutes. Board Member Saitta seconded. All voted aye, motion carried unanimously.

DISCUSSION

ADOPT A PARK – Public Works Director Klotz brought copies of updated Adopt a Park forms. Plan to revisit at next Park and Recreation Board Meeting.

REVIEW APPLICATIONS AND SELECT WINNER OF LANDSCAPE DESIGN OPPORTUNITY – Discussion and review of applications was held by the Park and Recreation Board Members. Board Member Pederson motioned to accept Megan Terry's proposal for the Landscape Design Opportunity in Clarkin Park. Board Member Saitta seconded the motion. All voted aye, motion carried unanimously.

DISCUSSION OF PARK INFORMATION ON THE CITY WEBSITE – Park Board Members discussed possible changes and updates to the City website. Board Member Saitta stated he would bring suggested changes and updates to the next Park Board Meeting. Board Member Pederson suggested putting the conceptualized layout for the Belgrade Youth Sports Complex at Menicucci Field on the City website. Public Works Director Klotz suggested a link to the Belgrade School site as they administer activities at the field. Chair Koentopp suggested taking pictures of the ice skating rinks this winter and pictures of the other parks, Google map link for directions, and activities at Lewis and Clark Park.

FEDERAL LAND & WATER CONSERVATION FUND GRANT – Public Works Director Klotz stated this grant could be used for Splash Park equipment. We may be able to get a letter from the County Commissioners in support of it since so many people in the county use the Splash Park, but do not pay for any of it. Chair Koentopp stated that the grant must be in by February 7, 2014. Public Works Director Klotz stated the grant does require a match from the City and would look into it.

FOR YOUR INFORMATION

Chair Koentopp stated she is switching places with Council Member John Youngberg on the Planning Board. Council Member Youngberg will take over her position on the Park Board.

ADJOURN – 8:00 PM



Steve Klotz, Public Works Director