

**CITY OF BELGRADE FEE SCHEDULE**

(updated September 7, 2021)

*This fee schedule replaces the fees adopted by Resolution No. 2008-8*

**SUBDIVISIONS**

<b>Application</b>	<b>Planning Fee</b>	<b>Certified Mail Fee</b>	<b>Fire Protection Review Fee</b>
<i>Pre-Application</i>			
Pre-Application	\$540	-	\$100
<i>Preliminary Plat</i>			
Preliminary Plat Review – First Minor Subdivision	\$1,350	-	\$300
Preliminary Plat Review – Subsequent Minor or Major Subdivision	\$3,600 + \$90/Unit <sup>1</sup>	Required	\$500 + \$10/Unit
Neighborhood Plan Review	\$900	-	-
Phased Subdivision – Phase Commencement Review	\$1,350	Required	\$300
Subdivision Variance Request (Per Variance)	\$540	Required	-
Subdivision PUD	\$540 + \$180/Waiver + Preliminary Plat Fees	-	-
Extension of Preliminary Plat Approval	\$400	-	-
Change of Preliminary Plat Conditions – Simple	\$400	Required	\$200
Change of Preliminary Plat Conditions – Complex	\$580	Required	\$200
Waiver from Flood Study/Flood Hazard Evaluation	\$540	-	-
<b>Type (Cont.)</b>	<b>Planning Fee (Cont.)</b>	<b>Certified Mail Fee (Cont.)</b>	<b>Fire Protection Review Fee (Cont.)</b>
<i>Final Plat</i>			

Final Plat Review – First Minor Subdivision	\$540	-	\$100
Final Plat Review – Major or Subsequent Minor Subdivision	\$540 + \$90/Unit	-	\$150
Final Plat Amendment – (Other than Subsequent Subdivisions)	\$400	Required	-
Vacation of Recorded Plat –	\$400	Required	-
<i>Improvements Agreements</i>			
Improvements Agreement	\$540	-	-
Improvements Agreement – Partial Reduction	\$360	-	-
Improvements Agreement – Extension	\$360	-	-
<i>Exemptions</i>			
Application for Subdivision Exemption	\$200	-	-
<i>Condominium Declaration</i>			
Examination of Condominium Declaration	\$180	-	-
<i>Fire Review</i>			
Fire Protection Water Supply Testing <sup>2</sup>	-	-	\$300 + \$10/Hydrant
Fire Sprinkler System Plan Review & Testing <sup>2</sup>	-	-	\$200/System
<i>Other</i>			
Claim of Inaccurate or Incomplete Information	\$360	Required	-

**Notes**

<sup>1</sup> A “unit” is described as a residential dwelling unit, residential lot, a commercial lot, a condominium, a townhouse, an individual recreational vehicle parking site or a mobile home “lot”.

<sup>2</sup> Fees for Fire Protection Water Supply Testing and Fire Sprinkler Plan Review & Testing are required only where the subdivider chooses to have a Fire District or Fire Service perform the required testing and/or review instead of contracting with a professional engineer.

**BUILDING PERMITS**

Maximum building permit fees charged by the Building Department are based on the Building Valuation Data and ICC Plan Review Fee Schedule published in the International Code Council (ICC) Building Safety Journal. Other methods of calculating building valuation may be approved by the Building Official (e.g. architect or contractor estimate). Building Department revenues and budget shall comply with 50-60-106(2) MCA.

Building Permit

Building Valuation (as calculated per the Building Safety Journal or by other methods approved by the Building Official) multiplied by .0068

Plan Review

Building Valuation (see above) multiplied by .0012 (or \$100, whichever is greater).

Plumbing, Electrical, and Mechanical Permit Fees are calculated as detailed on the appropriate form (see attached).

**ZONING**

REQUEST TYPE	REQUEST DEFINED	FEE	CERTIFIED MAIL
<b>LAND USE PERMITS</b>			
<b>Land Use Permit (LUP) Minor</b>	Including but not limited to: fences, decks, patios, minor structures (defined per zoning district), agricultural structures	\$90	
<b>Land Use Permit (LUP) Standard</b>	Residential and Accessory structures defined by zoning that require permitting	The greater of \$360 or 1/4 of one percent (0.0025) of the market value of construction, excluding land cost.	
		Maximum land use permit \$5,000	
<b>Land Use Permit (LUP) Major</b> (includes relevant Site Plan Review)	Multi-Family, Commercial, Institutional, Industrial land use permit	The greater of \$360 or 1/4 of one percent (0.0025) of the market value of construction, excluding land cost.	
		Maximum land use permit \$25,000	
<b>Land Use Permit (LUP) After the Fact</b>	Structures built prior to obtaining a land use permit	Double the base Land Use Permit fee	
<b>REQUEST TYPE Cont.</b>	<b>REQUEST DEFINED Cont.</b>	<b>FEE Cont.</b>	<b>CERTIFIED MAIL Cont.</b>
<b>Land Use Permit (LUP) Revisit</b>	If an applicant submits a land use permit and 2nd site visit (or more) is required	\$180	
<b>Land Use Permit (LUP) Modification</b>	Modifications to a LUP that are deemed by the Planning Director to not require a new submittal	\$90	

<b>Conditional Use Permits (CUP)</b>				
<b>Conditional Use Permit(CUP) Minor</b>	Including but not limited to: guest houses, caretaker's houses, home occupations, community residential facilities and other accessory structures	\$760		Required
<b>Conditional Use Permit (CUP) Standard</b>	Conditional Use defined by zoning regulations	\$1,120		Required
<b>Conditional Use Permit (CUP) Natural Resources</b>	Conditional Use defined by zoning regulations for natural resources including mining operations, concrete and batch asphalt	\$16,800		Required
<b>Conditional Use Permit (CUP) Planned Unit Development Pre-app Review</b>	Planned Unit Development (PUD) as permitted by the zoning regulations, preliminary review of the project prior to submittal.	\$540		Required
<b>Conditional Use Permit (CUP) Planned Unit Development Main Review</b>	Planned Unit Development (PUD) as permitted by the zoning regulations, preliminary review of the project prior to submittal.	\$3,600 + \$90 per unit or lot		Required
<b>CLUSTER REVIEW</b>				
<b>Cluster Development</b>	Per the Gallatin Canyon / Big Sky Zoning District. If density bonus used application is processed as a Standard CUP	\$750		Required
<b>VARIANCE REVIEW</b>				
<b>Variance Review</b>	Variances defined by zoning regulations	\$1,120		Required
<b>ANNEXATION</b>				
<b>Annexation</b>		\$750		Required
<b>AMENDMENTS</b>				
<b>Growth Policy Text Amendment</b>		County \$5,600	City \$1,000	
<b>Growth Policy Map Amendment</b>		County \$5,600	City \$1,000	Required
<b>Neighborhood Plan Amendment</b>		\$1,000		
<b>Zoning Text Amendment</b>		County \$2,200	City \$1000	
<b>Zoning Map Amendment</b>		County \$2,200	City \$1000	Required
<b>IMPROVEMENTS AGREEMENTS</b>				
<b>Zoning Improvements Agreement</b>		\$540		
<b>Zoning Improvements Partial Reduction</b>		\$360		
<b>Zoning Improvements Extensions</b>		\$360		
<b>SIGN PERMITS</b>				
<b>Sign Permit</b>		\$90		
<b>Master Sign Plan</b>		\$360		